

» Use the FAFSA on the Web Worksheet

Your college or high school might have a copy of the *Worksheet*, or you can print one from www.fafsa.gov. This *Worksheet* is optional, but it will help you collect the information you need to fill out your FAFSA online.

» Complete Your Application at www.fafsa.gov

Enter all necessary information, if you need help, there are help links on each page of the online application.

» Submit Your Application

After you submit your application, make sure you receive a confirmation number. This number tells you your application has been successfully submitted. Keep this information number for your records.

» Follow Up on Your FAFSA

Your application will be processed and you will receive an e-mail with a link to your *Student Aid Report (SAR)*. If you did not provide an e-mail address, you will receive your SAR by mail. You should review your SAR for any necessary corrections and updates. If you do not hear from us within three weeks, go to www.fafsa.gov and select: "Check the Status of a Submitted FAFSA."

There is Free Help Available Online

"Help" buttons on every page of the online application will take you to additional help. You can also click the "Live Help" button to chat with a customer service representative directly online between the hours of 8 a.m. and midnight Eastern time.

By Phone

For help toll-free between the hours of 8 a.m. and midnight Eastern time, call [1-800-4-FED-AID \(1-800-433-3243\)](tel:1-800-4-FED-AID) or [1-800-730-8913 \(TTY\)](tel:1-800-730-8913) for the hearing impaired.

In Person

Talk with your high school counselor or contact the financial aid office at your college or career school.

Information

Go to the online version of *Funding Education Beyond High School: the Guide to Federal Student Aid* at www.studentaid.gov/guide. This guide covers financial aid topics from preparing for college to repaying student loans.



WWW.FAFSA.GOV



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WHAT ARE THE STEPS IN APPLYING FOR AID USING THE ONLINE FAFSA?

WWW.FAFSA.GOV

Start Here

Apply for financial aid! You must complete and submit a *Free Application for Federal Student Aid* (FAFSA) to apply for federal student aid for college or career school and for most state and institutional aid. The quickest way to apply is online using *FAFSA on the Web* at www.fafsa.gov.

Go Further

Financial aid offices use information from the FAFSA to determine if you are eligible to receive federal student aid from grants, loans and work-study programs. So be sure to fill out a FAFSA even if you think you won't qualify.

» Get a Pin

Before beginning the FAFSA, you should apply for a U.S. Department of Education personal identification number (PIN) at www.pin.gov. The PIN will allow you to sign your FAFSA electronically and to correct your processed FAFSA information online. After you receive the PIN assigned to you, we recommend you change it to something easy to remember. Don't share your PIN with anyone! If you are providing parent information on the FAFSA, one of your parents must also sign your application. To sign electronically, your parent must apply for his or her own PIN.

» Gather the Information Required to Apply

- Your Social Security number and your parents' Social Security numbers if you are providing parent information
- Your driver's license number if you have one
- Your Alien Registration Number if you are not a U.S. citizen

- Federal tax information or tax returns, including W-2 information, for yourself, for your spouse if you are married, and for your parents if you are providing parent information, using income records for the year prior to the academic year for which you are applying
- Records of untaxed income, such as Social Security benefits, Temporary assistance for Needy Families (TANF), and veterans benefits, for yourself (and for your parents if you are providing parent information); and information on savings, investments, and business and farm assets for yourself (and for your parents if you are providing parent information)

» Be Aware of Deadlines

- You may have to meet application deadlines, depending on your college and where you live. State and school deadlines are usually earlier than federal deadlines.