



Computer Technologies



Passport Certificate: The Passport is a portfolio containing formal documents that identify and describe the marketable skills of the student who has completed a Vocational Program. Students must successfully complete 930 clock hours in order to achieve an *Entry Level Certificate* or 1860 clock hours for an *Advanced Level Certificate*.

Articulation: Many of the HCTC courses will transfer to some other schools and colleges for students wishing to continue their education. The Hannibal Career and Technical Center has an articulation agreement with several area colleges (please contact the Career Resource Office for a complete list) allowing ease in transition.

For additional information on
Enrollment, Tuition Payments,
Financial Aid, or Guidance,
contact the
Career Resource Center Office
573-221-4430



Hannibal Career and Technical Center

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Hannibal, MO 63401
Ph: 573-221-4430
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The Hannibal Career and Technical Center enables adult students to participate in the Computer Technology Program in a variety of ways. Unique in its design, students can attend full-time or part-time on a number of levels and a variety of academic areas.



Computer Service Technology I-II: Students will gain the knowledge, computer skills, and customer relations skills essential for a successful entry-level computer service technician position. This class will allow students to prepare themselves to begin the CompTIA A+ or Microsoft certification paths.



Networking Technology I-II: In Networking I students will learn network fundamentals, network terminology and protocols, safety, network standards and topologies, LANs, WAN's, OSI model, cabling and routing. Networking II concentrates on the creation of the user account, the assignment of rights and permissions, access control lists, email accounts, DNS, DHCP, Web services, terminal services, blogs, and application, file and print services.

Web Page Design I-II: This course is designed to teach student computer skills and page design skills, so that they can create web pages for the Internet. Several different types of software will be used, such as HTML, Netscape Composer, Intro to Macromedia Dreamweaver and JAVA scripting.

Advanced Computer Applications I & II: Software applications focusing on Microsoft Windows including Word (word processing), Excel (spreadsheets), PowerPoint (presentation), Access (database) and Outlook (email) will be integrated with applications. Coursework is individualized allowing students to learn at their own pace. (MCAS Certification (see below) can be obtained after successfully completing this course and passing the necessary testing.)

MCAS Certification: Software applications focusing on Microsoft Windows including Word (word processing), Excel (spreadsheets), PowerPoint (presentation), Access (database) and Outlook (email) will be integrated with applications. Coursework is individualized allowing students to learn at their own pace. First attempt in each MCAS (Microsoft Certified Application Specialist) Certification will be paid for by the Hannibal Career and Technical Center. (Cost is normally \$65 per test.)