

Enrollment in HCTC

Step 1. Complete an application form and submit it, along with the \$20.00 application fee.

Step 2. You will be scheduled for an Enrollment Exam. The tests will cover reading, math, and language skills as well as scholastic skills.

Step 3. Upon successful completion of testing, you will be given an enrollment packet to complete.

Step 4. Once all of your paperwork is completed, you will meet with the Registrar and finish the enrollment process.



Additional Information from the HCTC

Career Resource Center

Registrar/Financial Aid Counselor

Mrs. Comfort Trullinger

Treasurer

Mrs. Tammie Hodges

Guidance and Placement

Mr. Frank North

Testing

Ms. Jane Zeiger

ADULT DAYTIME EDUCATION PROGRAMS

Hannibal Career and Technical Center
4550 McMasters Avenue
Hannibal, Missouri 63401
Your Address Line 4

Phone: 573-221-4430
Fax: 573-221-7971
www.hannibal.tec.mo.us/
Email: rmcgregor@hannibal.k12.mo.us

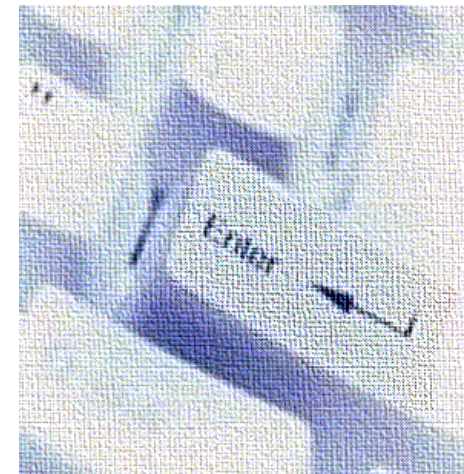
ADULT DAYTIME EDUCATION PROGRAMS

2011-12

HCTC



**Short-term,
low-cost
career training**



ADULT DAYTIME EDUCATION

The Hannibal Career and Technical Center serves secondary (high school) and post-secondary (adult) students.

While the curriculum is similar for both levels of students, adults receive a higher level of standards to achieve.

Each course is designed to provide a basic knowledge for entry-level employment. Courses may

be one or two years in length and are available on a **clock-hour** basis.

Applications can be picked up in the Career Resource Center between the hours of 7:30 am to 3:30 pm. There is a \$20.00 application fee due at the time you submit your application for enrollment. You are encouraged to have your enrollment paperwork completed by July 31 of the school year. Classes will begin in August.



Adult Daytime Programs

<p>Business & Managerial Accounting Advanced Computer Applications Business Technology Legal Office & Terminology Medical Office & Terminology MOS Certification</p>	
<p>Computer Technology Advanced Computer Applications Computer Service Technology MCAS Certification Network Technology Web Page Design</p>	
<p>Marketing Marketing Marketing Internship Small Business Management</p>	
<p>Industrial & Engineering Automotive Technology Building Trades Design Drafting Welding Technology Graphic Arts Machine Trades (Machine Tool) Industrial Mechanics</p>	
<p>Human Services Child Care</p>	
<p>Health Services Health Services Practical Nursing Respiratory Care</p>	

Basic Schedule

Traditionally, students will allow two years to complete a program leading to a Passport Certificate. Courses run in conjunction with the Hannibal Public School calendar beginning in late August and finishing in late May with similar holidays. Exceptions are Practical Nursing Program (August to August for one full year) Respiratory Care Program (requiring two full years), and Business & Management (which can be accomplished in one year as an all-day student).

Costs (2009-2010)

Daytime Programs—1/2 day = **

Daytime Programs—full day = **

Practical Nursing - **

Respiratory Care - contact HLG

** To Be Announced

Financial Aid

Financial assistance is available to eligible students. To determine eligibility, the FAFSA (Free Application for Federal Student Aid) must be submitted.

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